

BARTLETT ISD	<h1>Public Information Request Form</h1>
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Name of Person Requesting Information:	
Organization:	
Street Address:	
City/State/Zip:	
Telephone Number:	
Cell Number:	
Fax Number:	
Email Address:	
Preferred Format:	<input type="checkbox"/> Paper Copy <input type="checkbox"/> Electronic Copy <input type="checkbox"/> Inspection Only
Preferred Method of Delivery:	<input type="checkbox"/> U.S. Mail <input type="checkbox"/> Pick Up <input type="checkbox"/> Email <input type="checkbox"/> Fax
Detailed Description of Your Request:	

***NOTE:** Certain exceptions to disclosure exist under the Texas Public Information Act to protect against the disclosure of confidential or privileged information. If it appears that an exception to disclosure exists, an opinion will be sought from the Office of the Attorney General regarding your request.

Questions: Contact: Monica Crouch, Administration Office, 254-527-4247, ext. 412

You may submit the form by mail, fax, email or in person:

By Mail:	By Fax:	By Email:	In Person:
Bartlett Independent School District Request for Public Information Attn: Monica Crouch P.O. Box 170 Bartlett, TX 76511	254-527-3340 Attn: Monica Crouch Re: Request for Public Information	mcrouch@bartlett.txed.net Subject: Request for Public Information Attn: Monica Crouch	Bartlett Independent School District Administration Office 404 N. Robinson Bartlett, TX 76511

Date received: _____

Date completed: _____